



PS 87 AUCTION VOLUNTEER OPPORTUNITIES

Solicitations – We gotta have stuff to sell!

Neighborhood Solicitation

Looking for those who know how to drive a solicitation effort. Lead or be part of a team of people to scour the neighborhood for fabulous donations for the auction (restaurants, retail, services). Outreach would be local and extended across the NYC city area, but nothing is too close or too far. We have a very supportive neighborhood community - always willing to give, so grab a friend. We need lots of items to fill our auction catalog!

General Solicitation

The sky's the limit with general solicitation. Anyone can be a part of this fulfilling team by reaching out and thinking big. Examples of outreach include: sports tickets, tv/movie events, resorts, vacations, fashion and jewelry, artwork, etc. No item is too small, so dust off that rolodex and get your creative juices flowing.

Advertising & Sponsorships

Be a part of a team that helps link local and corporate sponsors to support and advertise in various auction elements. Looking to expand and take this opportunity to a new level for our school. It's a great way to get creative and explore opportunities.

Donation Management – Calling all master organizers!

Management of Donations

It takes a village to run the auction and this team is the backbone of the entire event. Be in the know from the get go.

- Organize and manage secured donations to get them ready for the big event.
- Create dazzling gift baskets from the physical donations that will be displayed.

Greater Giving Software

Compile, categorize and enter donations into Greater Giving (auction software). Think creatively and write catchy descriptions of the amazing donation items. You can do this remotely from anywhere.

Packaging/Bundling of Donations

We need some volunteers with fresh ideas. Every year we bundle a few donations together to create a live auction worthy, unforgettable experience.

Event Planning – Who has great taste?

Décor

Looking for talented parents to transform our event space into a night to remember. Work with auction co-chairs to create a vision based on the auction theme.



Food & Drinks

What's a party without food and drinks? We need parents to handle this very important part of the evening to keep our parents happy and the party happening.

Audio / Visual

We need volunteers who have a range of talent from putting together a slide show to managing the equipment needed for the evening.

Technology – Looking for tech gurus.

Online Catalog

Craft and collate the ultimate printed program and online catalog to showcase the impressive array of auction items to the school community.

Greater Giving

It takes a lot of behind the scenes technology to make this auction run. Using Greater Giving software, create a seamless user experience from auction ticketing, donation entry and categorization to night-of purchasing and redemption. The technology team also oversees and supports all the systems involved in every aspect of the auction event.

Teacher Treats & Staff Sweets – Want to get to know the teachers?

Plenty of room for creativity in this role to team up with our teachers and administrators and create fun experiences to auction off. Karaoke with Monica was definitely one for the memory books! Let's take this part of the auction to the next level with even bigger treats & sweets.

Classroom Art Projects – Priceless Memories

Our children's classroom art projects are an important part of our auction. Manage the class projects across the school. Communicate the nitty gritty to the class parents and create excitement around this critical part of auction! Coordinate the timeline for class parents to create their class projects, gather photos for the catalog, deliver the final pieces and help facilitate the organization and display of our children's creations.

Have questions, ideas, and want to participate? Contact us at pa-auction@ps87.info.

Thank you!

Christine Li, Michelle Brophy Campbell and Leila Brahim
PS 87 Auction Co-Chairs